

Rachel Polachek

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Work Experience

Commonwealth of PA, Washington, PA

Livestock Worker 1

2024 - Present

- Trained on multiple positions including post race sample collection, pre-race testing, breathalyzer, and veterinarian assistant responsibilities
- Maintain accurate records of race information, testing data, and shipment documentation

Pump Peelz, Finleyville, PA

2017 - 2023

Associate Project Manager, 2021 - 2023

- Led end-to-end project management using a hybrid approach, ensuring smooth execution across all project lifecycle stages
- Developed project timelines, allocated resources, and identified and mitigated risks
- Collaborated closely with clients and internal teams to track progress and ensure successful project delivery
- Prepared and presented project reports to senior leadership, providing clear insights on performance and efficiency improvements

Print Production Supervisor, 2017 - 2021

- Led daily operations, optimized workflows, and implemented process improvements that reduced production and fulfillment by 30%

Volunteer Experience

North Strabane Fire Department, North Strabane, PA

Firefighter/EMT-B

2023 - Present

- Respond to emergencies including structure fires, vehicle accidents, and medical emergencies, while also providing mutual aid for neighboring communities

Education

Bachelor of Science (BS), Digital Media Technology, PennWest California, California, PA

Skills

Risk Management | Organization | Communication | Problem Solving | Attention-to-Detail